

## Supplementary Budget – Briefing Note

## 2019 Budget

One page brief per request

**Briefing Note required for:**

- items >\$50,000
- changes in FTE
- Corporate Strategic Initiatives

Dept	Division	Business Unit	Item	Base Supp	Amount	FTE Impact
CHS	CALS/ Capitol Theatre	12259	Box office renovations	S	\$20,000	
CHS	CALS/ Capitol Theatre	12259	Capitol Reserve Fund	S	(\$20,000)	
					<b>Net \$0</b>	

**Background:**

- New service funded through Capitol Reserve Fund
- Renovation cost to address accessibility and congestion issues

A significant number of customers either purchase their ticket, or pick up a previously purchased ticket, at the Capitol Theatre box office immediately prior to a performance. The box office booth does not meet accessibility standards. The renovations will lower the desk counter and create a flat surface for wheel chairs on the inclined lobby floor.

The number of customers picking up their tickets also creates long lines that stretch into the Theatre lobby creating traffic control issues. The renovations will also open up another ticket window on the exterior side of the box office so patrons can get their tickets either inside or outside the building.

**Comment:**