

Supplementary Budget – Briefing Note

2019 Budget

One page brief per request

Briefing Note required for:**-items >\$50,000****-Corporate Strategic Initiatives**

Dept	Division	Business Unit	Item	Base Supp	Amount	FTE Impact
CD	Planning Services	12823	Comprehensive 5 Year Review of Official Plan (Gross \$100,00)	S	\$100,000	0
			Recommended funding - 50% OW Corporate Initiatives Reserve #17261 and 50% from Strategic Development Reserve #17266	S	(\$100,000)	
			Total		\$0	

Background:

This is a Corporate Strategic Initiative

In 2005, Council adopted the first Official Plan for the Municipality of Chatham-Kent, which was formally approved by the Ministry of Municipal Affairs and Housing (MMAH) in 2008. Under Section 26 of the Planning Act, municipalities are required to update and revise their Official Plans every 5 years to ensure that, at minimum:

- a) It conforms with provincial plans or does not conflict with them;
- b) Has regard to the matters of provincial interest listed in Section 2 of the Planning Act
- c) Is consistent with policy statements issued under subsection 3(1) of the Planning Act.

The Municipality began the process of its first 5-year Official Plan update in 2013 and it was approved by MMAH in May 2015. Therefore, the process for the next 5-year update should begin in 2019.

There are various phases required to the Official Plan update, some of which can be undertaken by internal staff and some will require outside consulting experience and will run through 2019 and 2020. To briefly summarize, the Official Plan review components will include:

- 1) A formal Comprehensive Review as defined under the Provincial Policy Statement. This involves addressing potential long-term residential and non-residential (employment, commercial, institutional) land needs and may involve urban boundary expansions. Phase 1 is a technical analysis regarding long-term supply and demand and will build off the work completed in the last Comprehensive Review including a review of land absorption rates, building permit data and updated growth forecasts. Phase 2 will involve updated policy direction regarding the management of residential and non-residential lands.
- 2) Addressing policies matters outlined in Section 26 of the Planning Act, including matters such as:
 - a. Review and update of policies related to Climate Change
 - b. Review and update of policies related to Natural Heritage
 - c. Review and update of Agricultural policies to be consistent with OMAFRA's Guideline on Permitted Used in Ontario's Prime Agricultural Areas

Background:

- d. Review and update of policies related to affordable housing
- e. Review and update of policies related to infrastructure, transportation and transit.

There are also some additional studies that are underway or will be initiated in 2019 that will also inform policy updates to the Official Plan, including:

- a) Lake Erie Integrated Shoreline Management Plan Incorporating Climate Change Adaptation Strategies
- b) Transportation Master Plan
- c) Municipal Policy Recommendation to Encourage Development of Affordable Housing
- d) Housing Study Update – 5-year review

Comment:

- The 2019 Supplemental Budget Request is \$100,000
- In addition, approximately \$100,000 has been encumbered from components of the last OP review that was not spent to help off-set the new budget request