

Supplementary Budget – Briefing Note

2019 Budget

One page brief per request

Briefing Note required for:

- items >\$50,000
- changes in FTE
- Corporate Strategic Initiatives

Dept	Division	Business Unit	Item	Base Supp	Amount	FTE Impact
IES	Parks and Open Spaces	Various	Removal of Special Event Fees	B	\$26,100	
IES	Parks and Open Spaces	12407	Re-implement Special Events Late Fee	B	(\$7,500)	

Background:

-Briefly provide why this is a request
(eg. Based on 3 year history)

During the 2018 budget deliberations two special event fees were adopted by Council on Monday, February 12th:

- a) An application fee of \$100
- b) A late fee for application received after the eight week submission allotment \$150

Comment:

On April 16, 2018, the following motions were made and carried at the April 16, 2018 Council meeting:

1. "That Council reconsider the decision made in the 2018 budget deliberations regarding special event fees."
2. "That the new event fees added and approved in the 2018 budget be removed."

Any fees already collected were reimbursed to customers, but the base amounts were not removed from associated budget lines.

Special Events Application Fee \$18,600
 Special Events Late Fee \$ 7,500
 TOTAL: \$26,100

Administration would like to recommend that the Special Events Late Fee of \$150 per application be re-implemented for event applications not submitted six weeks prior to event date.

Special Events Late Fee (\$7,500)